

	<u>1956-56</u>	<u>1957</u>	<u>1958</u>	<u>Totals</u>
Feet of records scheduled for retirement or destruction in O/RR				
Destruction	1636	1241	1241	4118
Retirement	693	274	274	<u>1241</u>
				5359
Number of secret and confidential documents in this volume.				
Destruction	1,030,680	781,830	781,830	2,594,340
Retirement	436,590	172,620	172,620	<u>781,830</u>
				3,376,170
Number of man days required to log prior to destruction or retirement.				
Destruction	4908	3723	3723	12,354
Retirement	2079	822	822	<u>3,723</u>
				* 16,077
Cost of logging prior to destruction or retirement.				
Destruction	\$80,491.20	\$61,057.20	\$61,057.20	\$222,605.60
Retirement	34,095.60	7,480.80	7,480.80	<u>49,057.20</u>
				* \$271,662.80

*These figures do not include logging required in the Center when the material is received or destroyed.

660. \$9 per 1000 sheets - cost of microfilming (per J.S.)
3 sheets to a document

Wetray

1956	3,092,040 sheets @ \$27,828
1957	2,345,490 " @ \$21,109
1958	2,345,490 " @ \$21,109
	<u>\$70046</u>
	21,107
	<u>\$91,153</u>

Retire

1,309,770 sheets @ \$11,787
517,860 " @ \$4,660
517,860 " @ \$4,660
<u>\$21,107</u>

ESTIMATE OF AGENCY LOGGING COSTS.

2100 sheets to a foot
 700 documents to a foot (3 sheets to a document)
 630 secret and confidential document to a foot (90% of total)

Feet of record scheduled for retirement or
 destruction in ORR through 1958.
 (based on present holdings)

	Destroy	Retire
19 55 -56	1636	693
1957	1241	274
1958	1241	274

Estimating the volume of secret and confidential
 documents at 90% of the total, the figures below
 show the number of secret and confidential docu-
 ments which are scheduled for retirement or
 destruction.

	Destroy	Retire
19 55 -56	1,030,680	436,590
1957	781,830	172,620
1958	781,830	172,620

CONFIDENTIAL

Approved For Release 2005/11/21 : CIA-RDP70-00211R000700140023-3

2 minutes to log each document
7 hours working time in a day
225 working days in a year
\$3670 base pay of GS-5 (\$16.40 per working day)

Cost in time and money to log.

	Destroy		Retire
1955-56	4908 man days @ \$80,491.20		2079 man days @ \$34,095.60
1957	3723 " " @ \$61,057.20		822 " " @ \$ 7,480.80
1958	3723 " " @ \$61,057.20		822 " " @ \$ 7,480.80
			<hr/>
		\$222,605.60	* \$ 49,057.20
		49,057.20	
		<hr/>	
		* \$271,662.80	

*These figures do not include logging required in the Records Center when the material is received or destroyed.



25X1

Approved For Release 2005/11/21 : CIA-RDP70-00211R000700140023-3